

Academy of Teaching Executive Council Meeting

August 22, 2019

11:30am–12:30pm

334 Younkin Success Center

Attendance:

Andrew Heckler

Katherine Kelly

Lisa Cravens-Brown

Ben McCorkle

Kay Halasek (via phone)

John Horack

Sue Sutherland

Scott Jones

Elena Foulis

Fall Breakfast

- The Fall Breakfast will be held on Thursday, September 12 in Pfahl Hall. Doors will open 8:30-8:45am, and the program will start at 9am.
- Ben, Lisa, Marc, and Scott met to begin planning this event, which will be a membership meeting instead of a meeting with a guest speaker. At their meeting, they discussed using the event to build up engagement amongst members, harvest opinions, discuss the members' future with the Academy of Teaching, and welcome the new members.
- We discussed the flow of the event. Ben will make some opening remarks and recognize new members. Then, we will facilitate conversations about the Academy of Teaching's role and future at Ohio State.
 - Some questions we considered include:
 - What does the Academy of Teaching mean to you now? (This could be informed by the document shared at the last meeting about President Gee's original vision for the organization.)
 - What would you like to see the Academy of Teaching be/become to Ohio State?
 - How do you envision building the relationship between the Academy of Teaching and UITL? (Could UITL offer a way to faculty engagement? Academy wants to retain its unique identity without duplicating UITL's efforts.)
 - How have you been involved with the Academy so far?
 - Originally, the idea was to have these questions as prompts on the table, but the group decided rather to send the questions out as a survey ahead of time with the registration. This would allow us to collect feedback from all members, regardless of whether they can attend. Then, we will compile the data, present some themes/feedback to the group, and discuss ways forward.

- The following members volunteered to lead table discussions: Katherine, Lisa, Sue, Andrew, Ben, and Scott. Based on previous or stated interest, we also thought Marc and Satya might be interested.
- Kay suggested ending the event with a commitment/interest card to let us know how members are interested in being involved going forward. Lisa articulated regret that we seem to “lose” members who roll off the Executive Council because there are no other evident ways to be involved with and give back to the Academy, so we want to make sure there are plenty of ways that we can keep all members connected without necessitating membership on the council.
- Jennie will send out an invitation to all members, that includes registration and the survey. We hope to have this out by Friday, but Monday at the latest. Ben will look over and approve wording before it is sent.
- New members will receive a special invitation from Ben.
- Ben is working on putting together the questions for the survey.
- After invitations are sent out and members have had about a week to respond, Jennie will send out a spreadsheet to the Executive Council, with names of those who have not yet responded. Executive Council members should find people they are connected with and reach out with a follow-up email about registering.

Reviewing Guidelines

Jennie will provide a revision of the guidelines for review. It will include the following revisions:

- Changing the number of Academy of Teaching members on the Executive Council from 9 to “12–16” with a two-third quorum, which will be applied even if we have fewer than 12 members on the Executive Council.
- Update mention of University Center for the Advancement of Teaching to University Institute for Teaching and Learning (if Kay approves).
- Update membership to include recipients of the Provost’s Award for Distinguished Teaching by a Lecturer.
- Add a note that guidelines are subject to revision through periodic meeting and discussion of the Executive Council.

Conference on Excellence in Teaching & Learning

- There has been no further meeting of the group that is discussing university conferences.
- Jennie shared data she gained from the Innovate team:
 - When asking about conference location:
 - 42% preferred keeping the conference at OSU
 - 23% preferred moving conference to a larger venue in greater Columbus area
 - 36% had no preference
 - When asking about conference duration:
 - 76% preferred keeping Innovate to a one day event
 - 24% preferred a two day event

- When asking about when to hold Innovate:
 - 95% preferred keeping the conference in May
 - 5% preferred moving conference to a different time of year (June- 8 votes, July- 1 vote, September- 2 votes, October-1 vote, November-1 vote, February- 1 vote, March-1 vote)
- 95 people overlapped between their list of registrants and our list of registrants. (This would not account for people who did not use the same name on both registration forms (i.e., nickname vs. given name).
- April 30 and May 5 are reserved at the 4-H Center. Jennie promised to find out when the Patterson lecture and Sesquicentennial summits are, so as not to overlap. We also may want to look into avoiding professional school graduations.
- We are not settled on whether to pursue a combination with Innovate. We once again brought up the idea of having a pre-conference geared toward Ohio State or a track or two at the conference.
- UITL has committed \$10,000 to the Academy of Teaching in addition to the \$5,000 each from OSAS and the Alumni Association, although agreements are forthcoming with those two groups for the coming year.
- Ben asked Jennie to circulate an email about choosing a speaker.

For future discussion:

- Feedback from Fall Breakfast survey
- Appointing an Academy of Teaching treasurer
- Speakers and themes for the conference