The Ohio State University Academy of Teaching
Executive Council Meeting
February 23, 2011
2:30–4:00 p.m.
Room 211, Younkin Success Center

Present:
Caroline Breitenberger
Joseph Donnermeyer
Brian Edmiston
Alan Kalish
Liza Toher (Guest, arrived at 3:30 p.m.)
Jennie Williams
Judy Wu
Mohamed Yousif

5th Annual Mini-Conference on Excellence in Teaching: Globalizing the Curriculum
Date: May 6, 2011

Updated Schedule:

<table>
<thead>
<tr>
<th>Start Time</th>
<th>Event</th>
<th>Presenter</th>
<th>Duration</th>
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</thead>
<tbody>
<tr>
<td>8:30 a.m.</td>
<td>Breakfast and Registration</td>
<td></td>
<td>30 min.</td>
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<tr>
<td>9:00 a.m.</td>
<td>Welcome</td>
<td>Caroline Breitenberger</td>
<td>10 min.</td>
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<tr>
<td>9:10 a.m.</td>
<td>Videoconference with students in Madras</td>
<td>Venkat Gopalan and Amanda Simcox</td>
<td>50 min.</td>
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<tr>
<td>10:00 a.m.</td>
<td>OIA programs and initiatives</td>
<td>Dieter Wanner</td>
<td>40 min.</td>
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<tr>
<td>10:40 a.m.</td>
<td>Break</td>
<td></td>
<td>10 min.</td>
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<tr>
<td>10:50 a.m.</td>
<td>Plenary</td>
<td>Brian Stone</td>
<td>50 min.</td>
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<tr>
<td>11:40 a.m.</td>
<td>Panel Discussion: Internationalizing Majors and Minors</td>
<td>Pilot Project leaders</td>
<td>50 min.</td>
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<tr>
<td>12:30 p.m.</td>
<td>Lunch*/Posters</td>
<td>World Music</td>
<td>75 min.</td>
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*An international cuisine will be provided, but participants will be encouraged to bring dishes that represent their own ethnic backgrounds.
World Music during lunch: Rick Blatti has invited several musical ensembles to provide world music during lunch. Lunch will officially start at 12:30 p.m. with the musical entertainment beginning at 12:45 p.m. Despite concerns about acoustics in room 150, the council decided that keeping the lunch in the same room as the rest of the conference will be held would be the wisest decision. Yousif will contact Rick and set up a meeting to discuss further details about the music.

Marketing and Registration Deadlines:

- Caroline will get titles for each presentation for the UCAT newsletter by March 11
- Caroline will get session descriptions for online registration by March 18
- Caroline will get brief speaker bios by March 25

Poster session: Caroline shared the text of the poster session invitations and the council made a few suggestions and corrections. Jennie will place on the website an invitation to participate in the poster presentation, and she will also include a checkbox on the registration form for people to indicate whether they are interested in submitting a poster proposal. We will follow with those who check the box by sending an email with more information. Caroline will send invitations to the targeted groups listed at the meeting on January 24. We will also forward the invitation to executive council members and ask them to forward it on to anyone they know who might have a topic to present as a poster.

Development Fund: We have addressed postcards to every member of the Academy of Teaching. The postcard advertises the development fund and asks members to save the date for the mini-conference. Per the council’s requests, Jennie will also send postcards to academic administrators on campus, and postcards will be made available at other events, including the mini-conference. We will order more to accommodate these requests.

The Founder’s Award: Rick Blatti has yet to receive any nominations for the Founder’s Award. Executive Council members are encouraged to make nominations on the Academy’s website. Jennie will send a reminder to the Academy of Teaching at large. Rick has commissioned the apple award, which costs $350.

Talking about Teaching: Joe provided a list of writers who have pledged to submit essays for Talking About Teaching. The deadline to submit essays will be April 1. He will also invite this year’s mini-conference speakers and poster presenters to submit essays for the 2012 edition of Talking About Teaching. This year’s edition is scheduled to be available at the mini-conference.

Upcoming Events:

The Executive Council is invited to attend the Faculty Awards Recognition Event on April 5, 2011 from 5–7 p.m. at the Longaberger Alumni House.

The Executive Council is invited to attend a lunch reception for the OSUAA Board on Thursday, May 5th at the Longaberger Alumni House.

Please RSVP to Jennie Williams (academy@osu.edu) if you would like to attend either event.

Presentation by Liza Toher about creating a Distinguished Award for Service to Students

Liza Toher is an Ohio State graduate, having received an M.S. in Electrical Engineering. During her time here, she was the treasurer for the Council of Graduate Students and the chair for the Council on Student
Affairs. She is pioneering an effort to create a new Distinguished Award to recognize faculty who have shown outstanding out-of-classroom service to students, through such activities as mentoring, networking, advising student organizations, providing research support and guidance, and altogether going above and beyond teaching duties to advocate for students. She came to the executive council’s meeting to ask for the Academy’s support. After vocalizing concerns about coming up with the endowment, the breadth of the scope of possible recipients, the amount of work involved in executing such an award, and duplicating efforts of other awards on campus, the executive council endorsed the idea. Judy and Joe will work with Liza to draft a letter that Jennie will send to the Academy of Teaching at large, asking for their feedback and support of this initiative.

To Do

Caroline Breitenberger:
- Initiate the invitation to submit poster proposals
- Coordinate titles, descriptions, and presenter bios for the mini-conference sessions

Jennie Williams:
- Mail the postcards to Academy members and academic administrators
- Order more postcards to be made available at other events
- Design the mini-conference website and registration page
- Collect RSVPs from executive council members for upcoming events
- Remind the Academy of Teaching about the Founder’s Award

Joe Donnermeyer:
- Collect submissions for Talking About Teaching by April 1
- Work with Jennie Williams to have the publication produced by the mini-conference
- Work with Judy Wu and Liza Toher to draft a letter to the Academy regarding the proposed award

Judy Wu
- Work with Joe Donnermeyer and Liza Toher to draft a letter to the Academy regarding the proposed award

Mohamed Yousif:
- Contact Rick Blatti to set up a meeting regarding the mini-conference music.

Next Meeting: Jennie Williams will coordinate executive council members’ schedules for a meeting sometime in mid April.