The Ohio State University Academy of Teaching
Executive Council Meeting
January 24, 2011
2:00-3:10 p.m.
Room 211, Youkin Success Center

Present: Caroline Breitenberger
Wayne Carlson
Jennie Williams
Judy Wu
Mohammed Yousif

5th Annual Mini-Conference on Scholarship, Teaching, and Best Practices Theme:
Globalizing the Curriculum
Date: May 6, 2011
Time: 8:30 a.m.–2:00 p.m.
Location: 150 Youkin Success Center

Updated Schedule:

<table>
<thead>
<tr>
<th>Start Time</th>
<th>Event</th>
<th>Presenter</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 a.m.</td>
<td>Breakfast and Registration</td>
<td></td>
<td>45 minutes</td>
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<tr>
<td>9:00 a.m.</td>
<td>Welcome</td>
<td>Caroline Breitenberger</td>
<td>5 minutes</td>
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<tr>
<td>9:05 a.m.</td>
<td>Plenary</td>
<td>William Brustein</td>
<td>40 minutes</td>
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<tr>
<td>9:45 a.m.</td>
<td>Plenary</td>
<td>Venkat Gopalan</td>
<td>60 minutes</td>
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<tr>
<td>10:45 a.m.</td>
<td>Plenary</td>
<td>Brian Stone</td>
<td>60 minutes</td>
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<tr>
<td>11:45 a.m.</td>
<td>Plenary</td>
<td>Undecided</td>
<td>60 minutes</td>
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<tr>
<td>12:45 p.m.</td>
<td>Lunch*/Poster Session</td>
<td>World Music</td>
<td>75 minutes</td>
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</table>

*An international cuisine will be provided, but participants will be encouraged to bring dishes that represent their own ethnic backgrounds.*
**Schedule changes:** The original schedule draft included three plenary speakers and a block of concurrent sessions. The council decided to eliminate the concurrent sessions and offer four shorter plenary sessions.

**Poster session:** Caroline Breitenberger announced we would make invitations for faculty and staff to submit posters for a poster session to be displayed for the duration of the conference. She will make the formal call and targeted invitations in February. This may include university personnel who have taught classes that infused international contexts, done research on globalizing curriculum, implemented best practices in their classrooms or programs, or those in some other way connected to the theme.

**Brainstormed ideas for plenary speakers and/or poster presenters:**

- Amy Shuman (English) and Amy Horowitz (Political Science): videoconferencing
- K.B. Jones (Architecture): study abroad in Italy
- Carolina Gill (Design): concurrent international studios
- Language professors
- Solar Decathlon competitors
- Multicultural Center
- Diversity Enhancement Committee
- Arts & Sciences general education committee
- Office of International Affairs
- Those planning learning goals and outcomes for study abroad programs

**Public Relations:** Jennie Williams announced that a postcard will go out to all Academy members on March 1 that (1) invites them to contribute to our development fund, and (2) invites them to save the date for the mini-conference.

**To Do**

**Caroline Breitenberger:**

- Make formal invitations and general call for poster submissions
- Solidify plenary speakers and schedule

**Jennie Williams:**

- Begin public relations efforts
- Set up website and online registration
- Confirm new lunch time with caterers

**Joe Donnermeyer:**

- Send information to members regarding *Talking about Teaching*
- Do you have a committee to edit, Joe?

**Richard Blatti:**

- Update executive council about Founder’s Award

**Next Meeting:** Jennie Williams will coordinate executive council members’ schedules for a meeting sometime in late February.